

CHAIRSIDE CHATTER



Spring 2018

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Annual General Meeting
Saturday, June 2, 2018
at 11:00 a.m.
at the Delta Saint John
Registration deadline is May 18th

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Message from the Member-at-Large
Scholarships

25-year pin application

Message from CDAA Representative
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Moncton local

Manulife Group Retirement Savings Plan application
Upcoming conferences



NEW BRUNSWICK DENTAL ASSISTANTS' ASSOCIATION

P.O. Box 8997, Shediac, NB E4P 8W5

Phone: 532-9189 www.nbdaa.ca e-mail: bernioff@nb.sympatico.ca

Spring 2018

Message from the PRESIDENT

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*Melissa MacDonald
NBDAA President*

Hello dental assistants!

I hope everyone's winter wasn't as long and boring as mine was! I'm sitting here looking at the snow and wishing summer would start like tomorrow.

There's not much new on my end since the last newsletter. When I spoke with the other provinces last, their main concerns were dental assistant shortages and harassment in the work place. Maybe they are related and maybe they aren't. We also have those issues here in New Brunswick and need to discuss it further. I will be attending the AGM in Ottawa this June with the CDAA and hope to get more information.

I'm looking forward to our AGM this year and hope to see you all there. It will be in Saint John and we will be sharing it with the Dentist. We have some interesting topics to discuss and we will be trying a few new and different approaches.

Cheers,

Message from Rachel Oulton, Member at Large

February 26, 2018, I had the opportunity to do a teleconference with our New president Melissa Lagacy of Fredericton, Rhonda Marr our NBDS Representative and Lia Daborn, Executive Director of the NBDS to go over...

...the exciting details of this year's AGM located in Saint John, NB on Saturday, June 2nd. Discussed were the events and topics surrounding this year's round table discussion under the theme of "Tips and Tricks to make Life Easier for All of Us".

For more information on topics of discussion and guest speakers - I guess you'll just have to join us! See you then.

Rachel Oulton
Member at Large



SCHOLARSHIPS

Promoting the dental assisting profession by helping 2 students with a \$500 scholarship each towards a dental assisting program in Canada. Fill the application form and it must be received by January 31. The form can be found on the website at www.nbdAA.ca under downloads.



In 2017, we did not receive any scholarship applications.

OULTON COLLEGE STUDENTS

Thank you so much ladies for coming to our meeting. We all loved seeing your projects. Thank you docbraces for letting us use your office for our meeting .



Spring 2018



MISSION STATEMENT

The NBDAA is the provincial organization for dental assistants that foster opportunities for the professional growth and is the voice of New Brunswick Dental Assistants.

The six most important goals arrived at are:

Communication

Professional participation

Public promotional of what a Dental Assistant is

Education

National Unity

Members benefits

NEW BRUNSWICK DENTAL ASSISTANTS' ASSOCIATION

TWENTY-FIVE (25) YEAR PIN APPLICATION FORM

Name of Applicant: _____
Address: _____
City: _____ Province: _____ Postal Code: _____
Phone: (H) _____ (W) _____ (Cell) _____
Employer: _____
First year you became a NBDAA member: _____ Membership No: _____
Will you be attending the NBDAA Annual General Meeting/Awards presentation: Yes ____ No ____

I hereby certify that I have been a member of the dental assisting profession for at least 25 years and held a minimum of 25 years of active membership with the NBDAA.

Signature: _____ Date: _____

Applicants must have been members of the dental assisting profession for at least 25 years and held a minimum of 25 years of active membership in the NBDAA.

All applications must provide proof of meeting the stated criteria and be submitted to the NBDAA office (forwarded to Chair of the Awards & Nominations Committee) a minimum of 30 days prior to the annual meeting. All applications will be reviewed for eligibility by the Awards & Nominations Committee. (Late applications will not be considered for current award year)

Message from the CDAA Representative



*Julien Robichaud
CDAA Representative*

This year continues to be an exciting year for the CDAA. In addition to promoting and supporting our profession, the CDAA continues to research various topics, such as, special needs patients, bullying in dental offices, reporting of child abuse and family violence, e-cigarettes, etc. This provides an opportunity for CDAA to complete a position statement on these topics. CDAA also continues to work on its internal guidelines and policies. On another note, CDAA's main focus these past few weeks has been on organizing the CDAA AGM which will be held in June. Looking forward to a great AGM this year.



"Happy Spring Everyone!!"

Another year has flown by. They certainly tend to go faster the older I get. I am enjoying representing you as Vice-President at our Provincial level.

Thus far, there has been lots to learn, but I am enjoying every minute of it. Thanks to the help of Bernice and the other Board Members, I am slowly but surely gaining in knowledge that will be useful once my turn comes to act as your President.

I am excited about the AGM coming up. I am looking forward to seeing many of you there. Will be nice to have it in Saint John. Should be an exciting time in conjunction with The NB Dental Society.

See you soon.

Angela



Angela Cselenyi

LOOKING FOR EMPLOYMENT?

If you don't mind having your name on the NBDAA website, you may post your desired position. Employers look here to get positions filled.

Just send Bernice (bernioff@nb.sympatico.ca) your name and e-mail address and probably a phone number and indicate if you're looking for part time or full time, do fill in work and in which region of the province you would prefer.



Photo by Gilles Daigle

You should also indicate that you are a licensed level II and the years of experience that you have as a dental assistant.

If you have your résumé handy, I can attach it to your post.

Your post will be on the website for 6 months and it's FREE.

Don't miss out on a great opportunity.

ANNUAL GENERAL MEETING

Saturday, June 2,
2018 at 11 a.m. at the
Delta Saint John

ALL DOCUMENTS FOR
THE AGM WILL BE
AVAILABLE IN A PDF
FORMAT ON THE
WEBSITE AT
WWW.NBDAA.CA
UNDER DOWNLOAD,
AGM DOCS

You will find:

Agenda

Last year's
meeting minutes

Budget

2017 Audited financial
statements

Spring 2018

Message from the Past President

AWARDS

Please consider nominating a deserving dental assistant for a NBDAA award presented at our next AGM on June 2nd, 2018 in Saint John.

For more information on awards, please visit the website at www.nbdAA.ca under "site pages".

2018 AGM will be held at the Delta Saint John with education sessions.

For overnight accommodations call 1-506-648-1981



Marie-Christine Arseneau

Hello everyone,

Now with longer, sunny days, we are in better spirits and summer fast approaching!

As Past President, one of my roles is to fill empty positions on the board of directors and manage the awards presented at the AGM on June 2, 2018.

If you know an outstanding dental assistant who's a great team player, pleasantly in a good mood and great with patients, you may want to

consider nominating him/her.

Awards will be presented after the AGM. Send us your nominations to Bernice at bernioff@nb.sympatico.ca.

We look forward to seeing you in Saint John with plenty of activities in collaboration with NBDS. It's sure to be a good time.

CDA CONVENTION HOSTED BY DENTAL ASSOCIATION OF PEI

Take the bridge to better dentistry and be part of an historical event! This will be the first time Prince Edward Island has hosted the CDA Convention, and this will be a gathering you will not want to miss. **August 22 to 25, 2018** is a wonderful time to visit Canada's Garden Province!

WWW.CDA-DAPEI.CA

184 Belvedere Avenue
Charlottetown, PE
C1A 2Z1

Telephone: 902 892-4470
FAX: 902-892-0234





Sarah Hilton

Hi,

My name is **Sarah Hilton!** I graduated from Oulton College in 2017. I am your new Moncton local president and provincial representative. I'm here to volunteer my time to make interesting and fun monthly meetings for you. I have also made a new Facebook page "Moncton Dental Assistant Association", I post our meetings, pictures and I ask you for your opinions in what I should do for meetings.

Meetings that I've done since I've been the Moncton president:

- Our January meeting was held at the Dr. Daniels Education Center, Dr. Karim Al-khatib came to talk about Sleep Apnea.
- Our February meeting was a little different. A few of us dental assistants went to the Ronald McDonald room to volunteer. We made many cupcakes and brownies for the families. We also gave donations of tooth brushes and tooth paste, etc. Thanks to Sunstar, Patterson Dental, Doc Braces and Shediack dental clinic for making that happen.
- In March, a few ladies and I attended a Yoga class at the new Bhakti Yoga House. Not only did we have a private class but we also learned a little bit about yoga and where it all started.

Our next meetings:

- May 15th at 6:30 pm we have a representative from septodont coming to speak to us, the location is TBD.

CLASSY CON-ED DAY(S)

The Moncton local is working on having a classy Con-Ed day(s) this Fall in South Eastern New Brunswick.

High quality speakers, fun activities and a little pampering of ourselves for a change.

More information will be available with your membership renewals this summer.

LAPSE OF A LICENSE

A lapse of a license of over **3 years** requires a recommendation from the Registrar and approval of the Executive Committee of the Board of Directors prior to having a license re-issued. The longer you are out of practice, the more stringent reentry into practice will become.

BHAKTI YOGA
HOUSE

ASHLEY WARD
1722 MAIN STREET
MONCTON, NB
229-5923



Spring 2018

Message from the NBDS Representative

AWARDS

Please consider nominating a deserving dental assistant for a NBDAA award presented at our next AGM on June 2nd, 2018 in Saint John.

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For overnight accommodations call 1-506-648-1981



Greetings fellow members,

I hope this report finds you all well. I am sure you are all patiently awaiting the arrival of some nicer weather, I know I certainly am.

It has come to light that the New Brunswick Dental Society has made some changes to their by law 3 -2. This by law involves Dental Assistants, I would encourage you all to follow the link on the NBDAA website and thoroughly read the by law as it affects you! The "Lapse of Practice" has had an ill effect on some of our members, and the ease of relicensing. To keep things simple, it is in your best interest to complete your 12 hours of CE per year and maintain your Level II licence, regardless of what you are doing.

Although we at NBDAA regret the inconvenience this has caused a few of our members, I would like to remind you, dental assistants are regulated by the New Brunswick Dental Society in the province of New Brunswick. Therefore, it is their rules and by laws we must abide by. We are health care professionals, it is YOUR responsibility to know these rules and by laws and to work within them. It seems there are more and more assistants working outside their scope of practice, or without having obtained the proper licensing. Please be advised doing such things can lead to fines, suspension, and/or termination. If you have any questions, we encourage you to contact NBDS for clarity.

I am looking forward to now putting this issue to rest.

I look forward to seeing all of you at the AGM in June.

Respectfully Submitted,

Ronda Marr CDA

*If you are licensed now or wish to be anytime in the future, you **must** maintain your 12 continuing education points annually throughout your career as a level 2 dental assistant professional.*

Application Form
Group Retirement Savings Plan (RSP)

Please print clearly in the blank boxes.
Important: If this application is for a spousal RSP, the spouse (i.e. Spousal Member) must complete this form

Check one:

- ☐ This RSP is for you as a Member (i.e. employee)
- ☐ This RSP is for you as a Spousal Member

Tell us about the plan

If you aren't sure how to complete any of these boxes, your Plan Administrator can help you at 1-866-530-9189.

Plan Sponsor NBDAA	Group annuity policy number 55501160
Membership number	
Date you are joining the plan (mmm/d/yyyy)	Date you started with your employer (mmm/dd/yyyy)

Your personal information

Gender	First name	Middle initial	Last name
Mailing address (number, street and apartment number)			
City	Province	Country	Postal code
Date of birth (mmm/dd/yyyy)	Social Insurance Number (SIN)		Marital status
Preferred language	Telephone number*	Ext. *	Email address*

***These fields are optional.**

Tell us about the contributor (the member)

Complete this section only if the application is for you as a Spousal Member. Otherwise, leave this section blank.

First name	Middle initial	Last name
Date of birth (mmm/dd/yyyy)	Social Insurance Number (SIN)	

Name your beneficiary (or beneficiaries)

If you do not name a beneficiary, proceeds will be paid to your estate.

- ☐ Check here if you have attached a separate page listing your beneficiaries. Please sign and date.

Name	Relationship	Percentage of proceeds
Your percentages must add up to 100%		100%

The above beneficiary designations are considered revocable unless you write "irrevocable" in the chart above.

Trustee for a minor beneficiary named above

Any payment to a beneficiary who is a minor will be paid in trust to the trustee named below.

Trustee name	Relationship
--------------	--------------

Retain a copy for your files.

**Group Retirement
Savings Plan (RSP)**

Employer information

Plan Policy Number: 55501160

Company name			
Name		Last name	
Mailing address (number, street and apartment number)			
City	Province	Country	Postal code
Preferred language	Telephone number	Ext.	Email address

Payroll administrator

First name		Last name		
Payroll frequency:	Deduction per pay	Employee	Employer	Total
Preferred language	Telephone number	Ext.	Email address	

Employee information

First name	Middle initial	Last name		
Mailing address (number, street and apartment number)				
City	Province	Country	Postal code	
Date of birth (mm/dd/yyyy)	Social Insurance Number (SIN)			Membership number
Preferred language	Telephone number	Ext.	Email address	

Monthly remittance payable to:

New Brunswick Dental Assistants' Association (or NBDAA)

P.O. Box 8997

Shediac, NB E4P 8W5

bernioff@nb.sympatico.ca

(506)532-9189

Plan administrator: *Bernice Léger*

Remittance can be paid by cheque, money order, e-mail, EFT.

Employee authorization signature:

Date: _____



AWARDS NOMINATIONS

Response required by April 30th

The *New Brunswick Dental Assistant's Association* is having their annual AGM along with their President's Awards Ceremony on Saturday June 2th, 2018 in Saint John. We need your help with nominations!!

Is your dental assistant invaluable?? Then he/she deserves Recognition!

Does your Dental Assistant have an outstanding rapport with your patients? Does your Dental Assistant add life to your practice? Does he/she have a positive, winning attitude? Why not nominate them for an award?

The Spirit Award:

This award is presented to a dental assistant that is deserving of special recognition for their outstanding positive attitude towards the dental assisting profession.

The Certificate of Merit Award:

This award is presented to a dental assistant for special service to the NBDA at any level of the organization. In general, it recognizes either an outstanding contribution in a given year or outstanding service over a number of years. Nominees need not have served on the Board of Directors, but have through their actions worked to promote the provincial association, advanced our goals, supported our objectives and exemplified the mission, vision and values of the organization.

Does your assistant make sure your day is smooth? Is he/she always willing to give whatever help they can, while expecting nothing in return? Do you have an assistant that you can count on; that you are certain will get the job done?

Helping Hand Award:

This award is presented to a dental assistant that is always working in the background ready with a helping hand. She/he is the one that you know if you need help, they will be ready, willing and able.

I would like to nominate: _____ (indicate assistant's name)

For the following award: _____ (indicate which award)

If possible provide us a few words on why, so if she/he is chosen, we will have a little background information.

Thank you!

NBDAA Awards Committee

Please forward all info to the NBDAA office at: Fax: 506-532-3635 e-mail: bernioff@nb.sympatico.ca



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